

**INDIVIDUAL AND JOINT – ANTI-MONEY LAUNDERING
 CHECKLIST**

- Full name of all clients as applicants
- Social Insurance Number for all registered owners
- Date of birth(s)
- Civic address of all registered owners (PO Box is not acceptable for urban areas)
- Country of Residence (Note: Non-residents will require further approval)
- Occupation(s) (if- self-employed state nature of business)
- Proof of ID for all clients – 2 pieces, photo ID preferred, viewed in person
 - Valid government issued ID
 - For a foreign resident, a valid passport from the country of citizenship or residence must be provided
 - record of the type of ID
 - the identification number of ID
 - place of issue for ID
 - acceptable ID per MCAN policy
- Client Information and Consent Form fully completed
- Signature of applicant(s) (unless written authorization has been given to the agent to accept verbal instructions)
- Clear copy of the client’s cheque used to purchase the investment (must be drawn from a Canadian account)
- PEP question (confirm correct box checked on all documentation)
- Evidence of a Third Party determination (confirm correct box checked on all documentation)
 - Third Party Declaration, if applicable
- Source of funds (MCAN is required to determine the source of funds used for the purchase of a term deposit. Clients are expected to provide evidence of the origin of the funds i.e.: savings, investment maturity, etc.)

COMMENTS:

Please be advised that we will return your investment if the above documents are not received within 5 business days from fax date notification sent to your office.