

CORPORATION – ANTI-MONEY LAUNDERING CHECKLIST

- Corporation name
- Legal address
- Business Identification Number (BIN/BN)
- Articles of Incorporation
- Listing of corporate directors
- Nature of the business (describe fully what the business does)
- Corporate records showing the provisions that relate to the power to bind the corporation (signing authority)
- Signature of corporate signing officer(s)
- Date of birth & civic address for up to three signing officer(s)
- Occupation for up to three signing officer(s) (occupation should be specific)
- Proof of ID for up to three signing officer(s) – 2 pieces, photo ID preferred, viewed in person
 - Valid government issued ID
 - For a foreign resident, a valid passport from the country of citizenship or residence must be provided
 - record of the type of ID
 - the identification number of ID
 - place of issue for ID
 - acceptable ID per MCAN policy
- Clear copy of the client’s cheque used to purchase the investment
- Corporate consent form fully completed
- Beneficial ownership form (shows percentage ownership)
- Evidence of a third party determination (confirm correct box checked on all documentation)
 - Third Party Declaration, if applicable
- Source of funds (MCAN is required to determine the source of funds used for the purchase of a term deposit. Clients are expected to provide evidence of the origin of the funds i.e.: savings, investment maturity, etc.)

COMMENTS:

Please be advised that we will return your investment if the above documents are not received within 5 business days from fax date notification sent to your office.

January 2010